

**AREA AGENCY ON AGING OF NORTHWEST MICHIGAN  
BOARD OF DIRECTORS MEETING AGENDA**

**May 2, 2024, 10:00 A.M. – 11:30 P.M.**  
**AAANM Conference Room, 1609 Park Dr, Traverse City, MI**

**Zoom Video or Call In (for Guests and Remote Staff)**

<https://us02web.zoom.us/j/87537171219?pwd=UE50QUNVUlhyci9TcmZQZXBuUWVWdz>

09 Meeting ID: 875 3717 1219 Passcode: 418671 Phone: +1 312 626 6799 US

**AAANM MISSION STATEMENT**

Our mission is to serve and advocate for older persons, adults with disabilities and caregivers by supporting their independence, dignity, and quality of life.

**MEETING COMMENCEMENT**

1. Call to order
2. Pledge of Allegiance
3. Reading of the mission statement
4. Roll call
5. Conflict of interest declarations
6. Guest introductions and announcements
7. Public comment (Limit 2 minutes per guest)

**MEETING AGENDA AND MINUTES**

**1. Additions or changes to the agenda**

**2. Approval of the meeting agenda\***

*Proposed motion to accept the meeting agenda (as presented or as amended).*

**3. Draft BOD Minutes from April 4, 2024\* (pages 4-7)**

*Proposed: Motion to accept the meeting minutes from April 4, 2024 (as presented or as amended).*

**NEW BUSINESS**

**1. Grand Traverse County COA Lease Agreement\* (page 12-18) – Heidi Gustine**

*Proposed: Motion to approve signing a 3-year lease agreement with the Grand Traverse County (as presented or amended).*

**2. FY 2025 County Match Schedule\* – Heidi Gustine (pages 19-21)**

*Proposed: Motion to accept the FY 2025 county match schedule as presented.*

3. **FY24 Financials thru January 2024 \*** (page 22) – Anya Eliassen and Kendell Walton  
*Proposed: Motion to approve FY24 Financial Statement thru January (as presented or amended).*
4. **Revised Endowment Account Policy\*** (pages 23-25) - Anya Eliassen and Heidi Gustine  
*Proposed: Motion to approve the proposed Endowment Account policy as recommended by the Finance Committee (as presented or amended).*
5. **BOD Endowment Account\*** – Dave White and Heidi Gustine  
*Proposed: Motion to approve the use of Endowment Fund interest of \$30K for a one-time employee appreciation payment (as presented or amended).*
6. **Board Education and Discussion** – Date White, Pam Niebrzydowski, Heidi Gustine  
Changing landscape in northwest MI

## REPORTS

1. **Executive Committee** – Dave White
2. **Executive Director** – Heidi Gustine (pages 8-11)
3. **Advisory Council** – Jean Swaffer
4. **MSAC** – Pam Niebrzydowski

## OTHER

1. Correspondence
2. Public comment (Limit 2 minutes per guest)
3. Member comment

## ADJOURNMENT

*\*Items that require Board Action*

## UPCOMING MEETING DATES

**Note: All board committee meetings are via Zoom unless otherwise stated**

Corporate Compliance committee – 5/8/24 at 11am

Finance Committee – 5/23/24 at 10am

Executive Committee – 5/29/24 at 9am

Governance Committee – 5/20/24 at 8:30am

Rescheduled April Advisory Committee 5/20/24 at 1pm (virtual)

Board of Directors – 6/6/24 at 10am (In-Person)

Advisory Council – 6/6/24 at 12:30pm (In-Person or virtual)

## **ATTACHMENTS**

1. Draft BOD minutes from 4/4/24 (pages 4-7)
2. Executive Director's report (pages 8-11)
3. Grand Traverse County Lease Agreement (pages 12-18)
4. Memo and FY 2025 County Match Schedule (page 19-21)
5. FY24 Financials thru January (page 22)
6. Revised Endowment Account Policy (23-25)
7. ACL Update – Medicaid Rules HCBS (26-33)
8. ACL Update – Medicaid Rules Nursing Home staffing (34-38)
9. FY23 AAANM Annual Report (pages 39-46)
10. MSAC February Minutes (page 47-48)
11. CY2024 meeting calendar (page 49)